Dear Sir/Madam:

Please publish the following Legal Notice for six (6) consecutive weeks in the **{NAME OF NEWSPAPER}**:

**{NAME OF LLC}**. Art. of Org. filed with the SSNY on **{DATE OF APPROVAL}**. Office: **{COUNTY NAME}** County. SSNY designated as agent of the LLC upon whom process against it may be served. SSNY shall mail copy of process to the LLC, **{YOUR ADDRESS}**. Purpose: Any lawful purpose.

Once the six (6) consecutive weeks of publication has been completed, please send the notarized Affidavit of Publication to: **{NAME AND ADDRESS}**.

Please feel free to contact me with any questions or concerns. Thank you in advance for your assistance.

Sincerely,

**{YOUR NAME}**

**{YOUR PHONE}**

**{YOUR EMAIL}**